

**Minutes of the Meeting of Great Ayton Parish Council
held on Tuesday 2nd October 2018 at 19:00**

Present: - Cllr Mrs A Taylor, Cllr Mrs J Brown, Cllr R Hudson, Cllr R Kirk, Cllr J Robinson

Andrew Snowdon (Parish Clerk), Cllr Mrs H Moorhouse (NYCC), 7 residents

Min No.	Business
1	<p><u>Apologies for Absence</u></p> <p>Cllr J Fletcher, Cllr G Readman</p>
2	<p><u>Declaration of Interest in items on the Agenda</u></p> <p>None.</p>
3	<p><u>Members of the Public invited to address the Council</u></p> <p><u>6 X Members of the public – Traffic A173 Stokesley Road / Guisborough Road</u></p> <p>Having received various letters ahead of the Parish Council meeting (see correspondences), 6 residents attended to express concerns over perceived speeding, volume of traffic & size of vehicles entering Great Ayton on the A173. Residents spoke in turn expressing individual concerns and asking the Parish Council to support their requests for action including the purchase of vehicle activated signs. Cllr Mrs Taylor explained that the Parish Council was not the responsible authority and therefore could not take direct action towards traffic management, Cllr Kirk suggested that letters be sent to NYCC Highways for action. Cllr Heather Moorhouse (NYCC) confirmed that the matter would likely be routed through the Community Safety Partnership (http://www.nypartnerships.org.uk/nycsp). As an HDC Councillor, Cllr Hudson further explained the best course of action was for concerns to be addressed to the responsible authority and it was agreed that residents should report their concerns formally via the NYCC reporting forms (https://www.northyorks.gov.uk/speed-limits-speeding-and-road-safety-concerns). The Parish Council agreed to write by way of support of residents and in support of Marwood School who's concerns had also been expressed in writing. It was confirmed that further consideration would be given after formal action had been sought.</p> <p><u>1 Member of the public – Overgrown allotment</u></p> <p>A member of the public addressed the Parish Council to request that action be taken towards an allotment holder who was not maintaining their plot in accordance with the regulations. Weeds and overgrowth were spreading their seeds into adjacent allotments and causing a nuisance. The Parish Council asked the Clerk to write to the offending allotment holder and request that action be taken.</p>
4	<p><u>Minutes of the previous meeting of the Parish Council.</u></p> <p>The minutes of the Meeting of the Parish Council held on Tuesday 4th September 2018 were approved and signed. Agreed.</p>

5	<p><u>Police Report</u></p> <p>There had been 11 incidents reported in the period 4th September to 1st October 18</p> <p>3 reports of anti-social behaviour / 1 report of burglary / 1 report of theft / 6 reports of suspicious circumstances Noted</p> <p>https://www.police.uk/north-yorkshire/northallerton-and-stokesley/crime/</p>
6	<p><u>Council Services Report</u></p> <p>Cemetery Application for consecration is in progress with the Diocese of York. Planning approval for change of use has been received. The Archdeacon of Cleveland has inspected the land on 02/10/18 and confirmed the area to be suitable for consecration. The plan layout of the new area has been kindly generated by Claire Spink (HDC Engineering) and approved for use by the registrar. Ongoing</p> <p>The Parish Council of Great Ayton at its meeting on Tuesday 2nd October passed unanimously without dissent among those present and voting, a resolution to request the Archbishop of York to give consent that the Cemetery extension be consecrated for use as a burial ground. (There are 7 members of the council.) Agreed</p> <p>Captain Cook Memorial Garden The ground works in the Cook family memorial garden is now well underway. Sign Art has been confirmed as supplier of the 7 interpretation boards. Catch Design Management are to supply website & leaflet design. Cllr Robinson confirmed that local stakeholders/organisations had been contacted to supply appropriate wording for the website and leaflet literature. Ongoing</p> <p>Quotes from Mossy Rock have been received for turfing areas not covered under the LEADER project funding, along with a quote for a minimal scope prep / painting of the railings. The Clerk confirmed that neither piece of work would require to go to tender since the activities could be considered as a continuation of the pre-existing project. Through discussion it was agreed that both quotes were acceptable when compared to quotes previously received and as such Mossy Rock would be instructed to proceed at such time as Cllr Robinson decided appropriate. Agreed</p> <p>Public Conveniences The Public WC's would benefit from significant overhaul in order to vastly improve their appearance, to install auto lights & locks, replace tiles & fittings and to be ergonomic in terms of cleaning/maintenance. To deliver the standard required of this expanded scope it was previously agreed that a formal specification should be sought from a professional organisation specialising in such. The gent's WC received attention in September a new cistern is on order to replace the broken item. Ongoing</p> <p>Whitbread / Waterfall Bridge Cllr Fletcher had previously confirmed that the Parish Council would be responsible for the replacement of the Whitbread Bridge and as such three outline tenders had been sought. Funding options were being reviewed in conjunction with HDC and that there was optimism that grant funding could be sourced. An update from HDC was due and would be presented at the November PC meeting. Ongoing</p> <p>Low Green Bridge NYCC have confirmed that the footbridge over the River Leven near to the stone bridge is due to be replaced. Cllr Mrs Taylor and Cllr Mrs Moorhouse (NYCC) met with NYCC representatives and have established that the new bridge will retain wooden handrails similar to those of the old bridge. The bridge will be slightly arched & the centre pillar will be relocated to the southern side to allow for a wider access point for wheelchairs, pushchairs, etc. The Parish Council is satisfied that the proposed bridge design is in keeping with the pre-existing structure. Noted</p>

	<p>Public Footpaths Following clarifications from HDC Communities Manager it was noted that a Community Protection Notice approach to reporting incidents of dog fouling requires that the Dog Warden to formally deals with issues and as such little progress was likely since acts of fouling were not being witnessed. Cllr Mrs Taylor suggested trying to form a (Facebook) action group to give the matter a wider community involvement so that individual incidents might be brought to the dog warden's attention. Ongoing</p> <p>Children's Play Park Maintenance works are to take place following the next annual RoSPA inspection which was due in September. Ongoing</p> <p>Christmas Carols on the High Green The Carols on the High Green will take place on Monday 17th December 2018 commencing 7pm. Noted</p>
7	<p>Planning Applications NYM/2018/0612/FL - 4 Dikes Lane Application for construction of two storey rear extension. Grid ref 457749 510962 <i>No observations / objections</i> 18/01949/RPN - 22 Linden Road Delegated decision - Prior notification for the construction of an extension to the rear of the property. <i>No observations / objections</i> 18/01851/MRC - Langbaugh Farm Application for removal of condition 2 (occupancy restriction) for previously approved 07/02866/FUL To allow property to be used as a residential annexe in conjunction with the proposed use of unit 2 as a dwelling. <i>The Parish Council is concerned that this application will further reduce the availability of holiday cottages which are already scarce in and around Great Ayton.</i> 18/01839/CAT - Firbeck House, 1 Easby Lane Works to trees in a conservation area. <i>No observations / objections</i> 18/02028/FUL - 17 Lindon Grove Proposed ground floor bathing & sleeping facilities. Construction of a single storey rear flat roofed extension with access ramps. <i>No observations / objections</i> 18/02022/FUL - Land adjacent to Angrove Plantation, Yarm Lane Proposed agricultural building for cattle, farm machinery and other equipment. <i>The Parish Council wishes to see further evidence to show that a sustainable business can be run from the premises. The unusual nature of the proposed building contents and numerous vehicular movements gives cause for concern. The Parish Council has asked that a formal site visit take place to review the proposal.</i> <u>Applications Approved / Rejected</u> 18/01595/RPN - 22 Linden Road REFUSED - Side return single storey kitchen extension 18/01526/CAT - Land adjacent to Ayton House, Easby Lane Granted - Works to trees in conservation area 18/01537/RPN - 66 Wheatlands Granted - Notification for prior approval for rear conservatory 18/01386/TPO - 1 Old Mill Wynd Granted - Works to tree subject to Preservation Order 1998/01 18/01521/FUL - 7 Guisborough Road Granted - Demolition of existing single storey bathroom & construction of kitchen extension to rear 17/01180/FUL - Cleveland Lodge Granted - Extra care housing comprising 57 apartments with communal lounge, dining, kitchen, laundry, offices, garden and car parking area, 12 detached bungalows with single garages and private drives, new access road and new surface water drain and attenuation pond. 17/01980/FUL - 3 Low Green Granted – application for listed building consent to replace wooden Yorkshire lights windows & door. 17/01981/LBC - 3 Low Green Granted – application for listed building consent to replace wooden Yorkshire lights windows & door.</p>

8	<p>Correspondence and Information Report</p> <p>HDC Invitation to the HDC Parish Liaison Meeting on 22/11/18.</p> <p>YLCA Details of Hambleton Branch of YLCA meeting on Wednesday 17th October.</p> <p>Residents X 10 Request for action regarding volume/speed of traffic entering the village on A173. <i>(See item 3)</i></p> <p>Marwood CofE School Request for action regarding volume/speed of traffic entering the village on A173 to assist with pupils / staff moving between locations in village. <i>(See item 3)</i></p> <p>Thompsons Hardware Request to sell Xmas trees on High Green Sat 8th & Sat 15th December. <i>Through discussion the request to sell Xmas trees was approved as it serviced local demand and avoided congestion at the front of the shop where vehicular parking might be affected.</i></p> <p>Police Community Mapping Project Officer Request for a meeting or attendance at a PC meeting to discuss various general issues of local concern. <i>It was agreed that the PCMPO should be invited to the November Parish Council Meeting.</i></p> <p>Moorsbus CIC Request to Great Ayton Parish Council for a financial contribution for 2018/2019 Moorsbus. <i>It was agreed that, as with previous years, such a donation should not be made from the Precept.</i></p> <p>North York Moors National Park Authority Northern Area Parish Forum on Thursday, 4 October at 7pm at The Moors National Park Centre, Danby.</p> <p>HDC Confirmation received that the 2019/20 Parish Precept is to be set by 31/12/18.</p> <p>HDC / GAPC Clarifications received regarding the CPN process in relation to dog fouling.</p> <p>NYCC Details of NYCC VAS review. http://democracy.northyorks.gov.uk/committees.aspx?commid=18&meetid=3780</p> <p>Resident Concern expressed at colour of paint to shop front/door in conservation area. <i>Following discussion it was agreed that no action was required.</i></p> <p>Rev Peverell October issue of Spire. https://www.christchurchgreatayton.org.uk/content/pages/documents/1538040574.pdf</p> <p>Lord Lieutenancy Confirmation of attendance at the Remembrance Day Service.</p> <p>HDC/GAPC Road closure application in progress for Remembrance Day parade.</p> <p>HDC Details of consultation for HDC budget process 2019/20.</p> <p>NYCC / GAPC Clarifications received regarding reporting process for PROWs within Parish.</p> <p>Cleveland Mountain Rescue Team / GAPC Confirmation of assistance with beacon as part of the 'Battles Over' event.</p> <p>NYCC Confirmation of change of operating structure & contact personnel for NYCC Highways Area2</p>
9	<p>Clerks Report</p> <p>GDPR: In order to make progress with requirements as part of the GDPR legislation the Clerk suggested that a working group or sub-committee be formed once workload permits. (Cllr Mrs Taylor & Cllr Mrs Brown). Ongoing</p> <p>Potential Expansion of Councillor Numbers: As the Authority for such matters, HDC has advised how this should be actioned through a Community Governance Review. The Parish Council will not trigger the process ahead of the 2019 elections since it is not possible to complete the consultation process prior to this. Ongoing</p> <p>Allotments Rent collections will take place at the Workingmen's club from 6pm on Wednesday 17th October 18. It was agreed that the rent for a full-sized plot should be increased to £35 for the following year 2019/20 (other sized plots to increase pro-rata.) Agreed</p> <p>Great Ayton Play Park – Charity Trustees The current GAPP trustees have advised that they intend to retire/resign. Cllr Kirk & Cllr Mrs Brown agreed to become trustees in their place. Noted</p>

10 **Councillors Reports****Endeavour Way**

Cllr Fletcher had confirmed at the previous meeting that the Endeavour Way the cycle track project from Stokesley to Great Ayton has moved ahead. The 'engineering report' had been received by Sustrans and the 'prospectus for delivery' was to be presented to HDC to seek funding. Discussion required between Great Ayton PC & Stokesley TC to confirm agreement of a joint understanding regarding maintenance. **Ongoing**

Easby Lane flooding

Cllr Fletcher has previously reported in detail that the drains in Easby Lane are unable to cope with excessive volumes of water during heavy downpours which also run off local farmland. NYCC have been informed and confirm a lack of capacity at peak. HDC have inspected for build-up in the gullies & have found no issues. This item will remain on the Agenda/Minutes until such time as an effective solution is reached. **Ongoing**

Parish Council Assets: Cllr Robinson has previously requested that the Asset Register be brought up to date & include Common Land and other implied assets. Having been provided with a copy of the current asset register, Cllr Fletcher agreed add other items per the above request. **Ongoing**

Chain & Bars: Work is required to bring the Parish Council chains of office up to date. It was agreed that an enquiry should be sent to Fattorini (original manufacturer) for pricing / suggested modifications to accept new bars. There is a shortfall of 7 years bars and hence previous/current chair-persons are not named. **Ongoing**

Battle's Over: The beacon for the "Battle's Over" event to commemorate 100 years since the end of WW1 will be lit on moor adjacent to Cooks monument at 7pm on 11/11/18 (landowner permission pending). A rolling presentation to remember those local people who lost their lives will be organised by the History Society in the Friends Meeting House. Cllr Mrs Taylor will arrange for lanterns to be placed around the Wicker Soldier with the names of local casualties. The Clerk was asked to contact Peter Greenwell to ask him to work with the Cleveland Mountain Rescue team to organise the beacon. **Ongoing**

Support Personnel: 5 People have been selected for interview (11/10/18) by the Working Group and recommendation will be forwarded to the Parish Council. **Ongoing**

Ex Tourist Information Building: Cllr Kirk has met with the Parish Council's solicitor to review to T&C's and Heads of Terms for the leasing of the Ex TIC building from HDC. A survey of the building is required to ensure that it is in good order and remedial actions will take place by HDC prior to occupancy. **Ongoing**

Xmas lighting improvements to Village Green: Cllr Fletcher had delivered reports to the Parish Council which described that the installation of underground lighting to the Linden Tree in the centre of the High Green was not possible without the potential to irreparably damage the tree. The Parish Council discussed alternative ideas that might be workable as they remain keen to seek improvements to the Christmas lighting. **Ongoing**

Camp Corner / Langbaugh Grassed Area: It was previously agreed that a small section of the grassed area opposite the junction of B1292 / Guisborough Road should be planted with a serpentine wild flower bed. Research by Caryn Loftus (Moorsustainable) suggested that wildflowers might not thrive in this area and hence the planting of bulbs was suggested as being appropriate. **Ongoing**

Xmas 2018: The Great Ayton Business Forum has confirmed that they are unable to organise a Xmas Fayre for 2018. It is hoped that GABF volunteers will be able to be involved with the erection of the Christmas tree on the High Green. **Open**

	<p><u>Any other Business:</u></p> <p>Discharge into Leven: A report has been received of waste discharge into the Leven to the East of Waterfall Park. It is understood that Northumbrian Water improvement works planned for the Roseberry estate would remove waste contamination during flood conditions from the combined drainage in this area of the village. It was agreed to refer the matter to Cllr Fletcher who has considerable knowledge of matters pertaining to the Leven & the impact of flooding in the village. Open</p> <p>Great Ayton Discovery Centre: Following significant improvement works the GADC is due to re-open on Friday 12th October with local MP Rishi Sunak as VIP. The Clerk was asked to write to GADC and request a copy of their accounts for review. Noted</p> <p>105 High Street: The building works at 105 High Street have resulted in a skip being placed in one of the parking bays. The Parish Council expressed concern that the skip was blocking parking in this area which is owned & controlled by the Parish Council. The Clerk was asked to write to the resident to request that the skip be removed promptly and if possible, prior to the re-opening of the GADC on 12/10/18. Agreed</p>
11	<p><u>Accounts Report</u></p> <p>The total payments made were £15,114.76 The total income received was £47,980.47</p>
12	<p><u>Such other business as, in the opinion of the Chairman, should, by reason of special circumstances, be considered as a matter of urgency.</u></p> <p>None</p>
13	<p><u>Exclusion of the Press and Public</u></p> <p>In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Parish Council RESOLVED that the press and public be excluded from the meeting.</p>

GREAT AYTON PARISH COUNCIL – MEETING 2nd OCTOBER 2018

COUNCIL SERVICES REPORT

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Cemetery	The consecration of the 'new' Cemetery area to take place. <u>(See Schedule of Capital Expenditure 03/07/18)</u>	Planning approval for change of use has been received. Application for consecration in progress with the Diocese of York. Land 'title' established. The Archdeacon of Cleveland to inspect the land on 02/10/18. Plan layout of the new area has been generated by HDC Engineering. Resolution to be passed with diocese of York supplied wording.	Ongoing
Captain Cook Garden	An improvement project has been established for the Captain Cook Memorial Garden. <u>(See Schedule of Capital Expenditure 03/07/18)</u>	The LEADER funding for capital improvement items has been approved. Ground works are well underway. Quotes have been received from Mossy Rock for additional turfing & painting of railings outside of LEADER scope.	Ongoing
Public Conveniences	It was agreed to carry out extensive refurbishment of the public WC's. <u>(See Schedule of Capital Expenditure 03/07/18)</u>	To deliver the standard required of it has been agreed that a formal specification should be sought from a professional organisation/architect. (The gents WC has had several problems in September.)	Ongoing
Whitbread / Waterfall Bridge	The memorial bridge over the Leven at Waterfall terrace is showing signs of age. <u>(See Schedule of Capital Expenditure 03/07/18)</u>	Engineering study & discussions for options regarding the replacement/refurbishment of the bridge. HDC confirm a favourable response from Impetus & suggest an application for funding.	Ongoing
Low Green Bridge	NYCC have confirmed that the bridge over the Leven is to be replaced.	A review of the proposed plan for the new bridge will take place between GAPC / NYCC. Meeting at Low Green between NYCC & GAPC 27/09/18.	Ongoing
Public Footpaths	The footpaths in Great Ayton are regularly reported as being in a poor state of cleanliness especially with regards to dog mess.	Following discussion at the March Mtg it was agreed that the 'Community Protection Notice' approach should be taken. Further clarification has been received from HDC.	Ongoing
Allotments	Pest Control	Ongoing review of requirements due to changes which have affected the control of rats within the allotments. HDC have been employed to take action.	Ongoing
Public Rights of Way	Concerns have been expressed regarding the condition of the Public Right of Way (footpath) between Guisborough Road and Central Way as means of accessing the Play Park.	The Parish Council have received clarification regarding the split responsibility within NYCC departments for managing the upkeep of 'Public Rights of Way' footpaths within the village.	Ongoing
Great Ayton Play Park	The play park requires ongoing maintenance and repairs.	The 2018 RoSPA inspection was due in September and this will prompt improvement action.	Ongoing
Xmas 2018	Carols on the High Green	To take place on Monday 17th December 2018 commencing 7pm	Open

GREAT AYTON PARISH COUNCIL – MEETING 2nd OCTOBER 2018

PLANNING REPORT

PLANNING APPLICATIONS

PLANNING REF/ADDRESS	DESCRIPTION OF WORK
NYM/2018/0612/FL - 4 Dikes Lane	Application for construction of two storey rear extension. (grid ref 457749 510962)
18/01949/RPN - 22 Linden Road	Delegated decision - Prior notification for the construction of an extension to the rear of the property.
18/01851/MRC - Langbaugh Farm	Application for removal of condition 2 (occupancy restriction) for previously approved 07/02866/FUL. To allow property to be used as a residential annexe in conjunction with the proposed use of unit 2 as a dwelling.
18/01839/CAT - Firbeck House, 1 Easby Lane	Works to trees in a conservation area.

PLANNING DECISIONS

PLANNING REF/ADDRESS	DESCRIPTION OF WORK
18/01595/RPN - 22 Linden Road	REFUSED - Side return single storey kitchen extension
18/01526/CAT - Land adjacent to Ayton House, Easby Lane	Granted - Works to trees in conservation area
18/01537/RPN - 66 Wheatlands	Granted - Notification for prior approval for rear conservatory
18/01386/TPO - 1 Old Mill Wynd	Granted - Works to tree subject to Preservation Order 1998/01
18/01521/FUL - 7 Guisborough Road	Granted - Demolition of existing single storey bathroom & construction of kitchen extension to rear
17/01180/FUL - Cleveland Lodge	Granted - Extra care housing comprising 57 apartments with communal lounge, dining, kitchen, laundry, offices, garden and car parking area, 12 detached bungalows with single garages and private drives, new access road and new surface water drain and attenuation pond
17/01980/FUL - 3 Low Green	Granted – application for listed building consent to replace wooden Yorkshire lights windows & door.
17/01981/LBC - 3 Low Green	Granted – application for listed building consent to replace wooden Yorkshire lights windows & door.

OTHER PLANNING INFORMATION

PLANNING REF/ADDRESS	DESCRIPTION	

GREAT AYTON PARISH COUNCIL – MEETING 2nd OCTOBER 2018

CORRESPONDENCE AND INFORMATION REPORT

CORRESPONDENCE

Who	Consideration Required
HDC	Invitation to the HDC Parish Liaison Meeting on 22/11/18.
YLCA	Details of Hambleton Branch of YLCA meeting on Wednesday 17th October.
Residents X 8	Request for action regarding volume/speed of traffic entering the village on A173.
Thompsons Hardware	Request to sell Xmas trees on High Green Sat 8th & Sat 15th December.
Police Community Mapping Project Officer	Request for a meeting or attendance at a PC meeting to discuss various general issues of local concern.
Moorsbus CIC	Request to Great Ayton Parish Council for a financial contribution for 2018/2019 Moorsbus.
North York Moors National Park Authority	Northern Area Parish Forum on Thursday, 4 October at 7pm at The Moors National Park Centre, Danby.

Who	For Information
HDC	Confirmation received that the 2019/20 Parish Precept is to be set by 31/12/18.
HDC / GAPC	Clarifications received regarding the CPN process in relation to dog fouling.
NYCC	Details of NYCC VAS review. http://democracy.northyorks.gov.uk/committees.aspx?commid=18&meetid=3780
Resident	Concern expressed at colour of paint to shop front/door in conservation area.
Rev Peverell	October issue of Spire. https://www.christchurchgreatayton.org.uk/content/pages/documents/1538040574.pdf
Lord Lieutenancy	Confirmation of attendance at the Remembrance Day Service.
HDC/GAPC	Road closure application in progress for Remembrance Day parade.
HDC	Details of consultation for HDC budget process 2019/20.
NYCC / GAPC	Clarifications received regarding reporting process for PROWs within Parish.
Cleveland Mountain Rescue Team / GAPC	Confirmation of assistance with beacon as part of the 'Battles Over' event.
NYCC	Confirmation of change of operating structure & contact personnel for NYCC Highways Area2

GREAT AYTON PARISH COUNCIL – MEETING 2nd OCTOBER 2018

CLERK'S REPORT

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
GDPR	Requirement to progress the GDPR compliance.	A notice has been placed on the PC website for guidance. Consideration for a Working Group / Sub Committee required to develop the GAPC policy compliance further.	Ongoing
Expansion of Councillor Numbers	The Parish Council has decided to move forward with a Community Governance Review.	As the Authority for such matters, HDC has advised how this should be actioned through a Community Governance Review. The Parish Council is to decide whether to trigger the process ahead of the 2019 elections since it is not possible to complete the consultation prior to this.	Ongoing
Parish Precept	Arrangements for 2019/20	As part of the HDC budget process the Parish Precept will need to be set by 31/12/18.	Open
Allotments	Rent Collection	The 2018/19 rents will be collected at the Workingmens Club at 6pm on Wednesday 17/10/18. The 2019/20 rents will require to be set.	Open
Cemetery Consecration Process	Resolution required to be discussed & minuted with wording provided by diocese of York.	“The Parish Council of Great Ayton at its meeting on Tuesday 2nd October passed (unanimously) (without dissent) (by a majority of X to Y) among those present and voting, a resolution to request the Archbishop of York to give his consent that the Cemetery Extension be consecrated for use as a burial ground. There are 7 members of the council.”	Open
GAPP	Charity trustees	The current GAPP trustees have confirmed their intention to resign and hence new trustees are required.	Open

GREAT AYTON PARISH COUNCIL – MEETING 2nd OCTOBER 2018

COUNCILLOR'S REPORT

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Endeavour Way	Cllr Fletcher to update regarding the Endeavour Way the cycle track project from Stokesley to Great Ayton proposed by Sustrans.	Discussion required with Stokesley TC to confirm agreement of a joint understanding regarding maintenance of a cycleway within the normal scope of services provided by the PC's.	Ongoing
Easby Lane flooding	Cllr Fletcher reports that the drains in Easby Lane are unable to cope with excessive volumes of water during heavy downpours which also run off local farmland	NYCC have been informed and confirm a lack of capacity at peak. HDC have inspected for build-up in the gullies & have found no issues.	Ongoing
Parish Council Assets	Cllr Robinson requests that the Asset Register be brought up to date & include Common Land and other implied assets.	The register identifying and summarising assets in the ownership or control of the Council requires bringing up-to-date in an accessible digital format.	Ongoing
Chain & Bars	Cllr Fletcher	Work required to bring the Parish Council chains of office up to date. Clerk to contact Fattorini for price / scope.	Ongoing
11/11/18 Battle's Over event	Cllr Mrs Taylor / Cllr Robinson / Cllr Fletcher	Planning required to deliver the "Battle's Over" celebration event in November 18. Working Group to be formed to form proposed event format.	Ongoing
Support Person / Parish Handyperson	A part time employee is required to cover the gap created by the (semi)retirement of the Cemetery Superintendent.	Applications have been received & a shortlist for interview is to be discussed by Working Group (AT, RK, JB, JF).	Ongoing
Ex-Tourist Information building	The Parish Council are seeking to lease the Ex TIC building from HDC.	Head of Terms & lease template supplied by HDC. Cllr Kirk has met with the GAPC Solicitor (25/09) to discuss contractual matters and report.	Ongoing
Xmas lighting improvements to Village Green	The Parish Council have agreed to investigate options to facilitate improved Xmas lighting on the High Green. (See Schedule of Capital Expenditure 03/07/18)	Cllr Mrs Taylor to report whether a Xmas Fayre will take place as organised by the Great Ayton Business Forum. GABF to be asked if volunteers can assist with erection of the Xmas tree. Lighting improvement ideas to be discussed.	Ongoing
Camp Corner / Langbaugh Corner	Cllr Fletcher	Wildflower planting & tree replacements quotes outstanding with Bilsdale Trees.	Open
Village Benches	Cllr Fletcher	The benches around the village are in need of painting.	Open
Cemetery railings	Cllr Taylor	Quotes required for painting railings around the cemetery.	Open
Discharge into Leven	Cllr Taylor	Reports have been received that there are effluent discharges into the Leven via the upstream beck.	Open

GREAT AYTON PARISH COUNCIL – MEETING 2nd OCTOBER 2018

ACCOUNTS REPORT

Payments

<u>Supplier</u>	<u>Reason</u>	<u>Other data</u>	<u>Value £</u>
NATWEST	Bank Charges July 2018	Bank Charges	£14.82
NATWEST	Bank Charges August 2018	Bank Charges	£17.50
NATWEST	Bank Charges September 2018	Bank Charges	TBC
Howard Atkinson	Out of pocket expenses - mobile phone top-up		£20.00
Gary Frankish	Grass cutting on riverbanks		£180.00
Gary Frankish	Grass cutting to ex NYCC verges		£460.00
Gary Frankish	Grass cutting cemetery & strimming around headstones		£360.00
Gary Frankish	Grass cutting to village greens & trimming edges		£140.00
Gary Frankish	Grass cutting play area & Strimming		£54.92
Gary Frankish	Grass Cutting Yatton House		£24.96
Gary Frankish	Relocate tree guard High Green to Camp Corner		£25.00
Northumbrian Water	09/06 to 08/09 Allotments Water		£337.79
Northumbrian Water	09/06 to 08/09 Cemetery Water		£11.68
Northumbrian Water	09/06 to 08/09 Public WCs (Sewer/Surface drainage)		£263.78
Northumbrian Water	09/06 to 08/09 Public WCs (Water meter useage)		£126.48
Thompson Timberworks	Disabled picnic bench at Station (£335 received from Arriva in Aug)		£275.00
Yorwaste Ltd	Euro bin rental at cemetery (29/07 to 28/08)		£3.60
Sam Turner & Sons Ltd	Size 9 safety boots - H Atkinson		£22.95
Sam Turner & Sons Ltd	Gloves, refuse sacks, rat bait		£89.40
TOTAL			£2,427.88

Receipts

<u>Customer</u>	<u>Description</u>	<u>Other data</u>	<u>Value £</u>
HMRC	VAT recovery	VAT Recovered	£1,879.47
Hambleton District Council	Q1 & Q2 Precept	Precept	£45,000.00
M&B Rea	Scattering of ashes	Cemetery	£42.00
Mrs Docherty	Interment of Ashes	Cemetery	£70.00
Lords Monumental	Erection of Headstone	Cemetery	£108.00
Lords Monumental	Additional inscription	Cemetery	£54.00
M&B Rea	Plaque on wall	Cemetery	£42.00
M&B Rea	Funeral fee	Cemetery	£715.00
M&B Rea	Interment of Ashes	Cemetery	£70.00
TOTAL			£47,980.47